



HOW TO CONNECT TO CITY UTILITIES

a homeowner's guide

VISIT A2GOV.ORG/UTILITYCONNECTION FOR COMPLETE FEE SCHEDULE

1 Contact Customer Service

- Call 734.794.6320 to discuss:
 - Utility connection process
 - Associated fees
 - Excavation options

2 Contractor Obtain permits

for application forms and fees, contact:

- Customer Service for tap permit
Right-of-Way permit
lane closure permit
- Planning and Development Services (734.794.6263) for plumbing permit

PLUMBING PERMIT:
Covers inspection of the private service lead

TAP FEE:
Covers the City's cost to install the tap at the City utility main.



3 Pay tap fee to Customer Service

clarify with your contractor whether permit fees, tap fees, etc. are included in your price quote

4 Schedule inspections and taps

Call Customer Service for appointments

City staff need at least 48 hours notice to schedule taps

5 Hire a contractor

your licensed plumbing contractor must be registered with the City's Planning and Development Services Unit

6 City of Ann Arbor Field Operations staff Installs taps and pipe

(all utilities) from main to edge of Right-of-Way (for water only)

completed by licensed plumbing contractor

7 Contractor Installs pipe to dwelling

from water stop box (for water)
from tap (for sanitary and storm)



Right-of-Way
City utility main

EXCAVATION:
For water utility connections: Excavation from main to Right-of-Way line can be hired through the City or performed by a private contractor. Contact Customer Service to discuss options

For sanitary and storm utility connections: Private contractor must complete excavation work from main to dwelling.

8 Pay capital recovery charges (for sanitary and water) and extension charges (if applicable) and meter set fee (for water only)



this is the homeowner "buy-in" to the City system

9 Schedule meter installation (for water only)

Call Customer Service for an appointment

CAPITAL RECOVERY CHARGES:
Covers the property's share of system-wide costs related to transmission mains, water treatment plant, and wastewater treatment plant. Due at time meter is requested.

EXTENSION CHARGES:
Only applies when connecting to a main constructed by the City, for the first time, in 2015 or after. This charge is in addition to the credited capital cost recovery charges.

THIS PROCESS OVERVIEW PROVIDES GENERAL GUIDELINES, EXCEPTIONS MAY EXIST. CONTACT CUSTOMER SERVICE FOR PAYMENT PLAN OPTIONS & MORE INFORMATION (734.794.6320)

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